

JUSTIFICATION TOOLKIT





USFNdustry Forum is our biggest and most comprehensive event of the year focusing on all your industry-related educational needs. There is no substitute to attending a live conference event where you can meet face-to-face with other professionals, learn from industry thought leaders, and bring the latest tools and techniques to implement into your business. We want to see you at this year's USFNdustry Forum, so we've provided some tools to help you get there. Make your case and show your employer the return it will get by investing in your attendance at the 2024 USFNdustry Forum. Let us help you justify why you should attend and what value it will bring to you and your employer.

About USFNdustry Forum

USFNdustry Forum is designed for America's leading mortgage banking attorneys and servicers. This year, USFNdustry Forum is more than a conference – it's a convergence of innovation, collaboration, and forward-thinking strategies designed to guide you on the path to future success. Join us for thought-provoking sessions and collaborative discussions with industry leaders to equip you with the knowledge and tools necessary to navigate the evolving landscape ahead.

Why Attend?

- **NEW THIS YEAR!** For the first time, USFNdustry Forum attendees can earn much-needed CLE credits during four of the general sessions at this year's event.
- Professional development you can trust. USFNdustry Forum offers timely and actionable information presented by industry leaders from across the country.
- Powerful industry connections. More networking opportunities than ever allow USFN members and clients to meet in one place, share ideas, and develop collaborative solutions together.
- Discover innovative tools and resources. Industry-leading content is focused on finding efficiencies, growing effectiveness, and responding to the current environment in processing files. Gain insights into emerging trends, innovative strategies, and best practices in the profession.
- Customizable agenda to fit your unique professional needs. The flexible schedule allows you to choose from a variety
 of session formats and topics that appeal to you most, ensuring a customized journey that aligns perfectly with your
 interests and professional goals.

Who Should Attend?

USFN dustry Forum is open to all USFN members, mortgage servicers, government-sponsored enterprises, investors, banks, lenders, and other financial institutions involved in the servicing of defaulted loans. Content is structured to provide educational opportunities from a legal perspective for professionals of all experience levels. Bookmark USFNevents.org/forum24 for updates on speakers, sessions, schedule, activities, and more.

Cost-Saving Tips

The best way to minimize costs is to bring your team and <u>register</u> early. Take advantage of the 2-for-1 Servicer Registration Offer to send two team members for the price of one. Second registrant should use code 2024ForumBOGO when registering to receive the discount. This offer is only for a limited time, so register early.

If you are in need of housing, booking within the USFN housing block can help you find the best rates. USFN has negotiated special rates for Forum attendees at the Sheraton Phoenix Downtown. <u>Book your room</u> before May 11, and you will be eligible for the discount room rate.



Servicer Event Cost Analysis

EXPENSE	WHAT'S INCLUDED	COST
Servicer Registration Fee (Includes Mortgage Servicers, GSEs, Investors, Banks, Lenders, and other Financial Institutions)	 Admission to all sessions and session materials Breakfast (Wednesday and Thursday) Lunch (Wednesday and Thursday) Dinner, Entertainment, and Community Service Project (Tuesday Night) Offsite Networking Dinner Event (Wednesday Night) 10+ Hours of Content 5 General Sessions 22 Educational Breakout Sessions 20 Networking Events 	\$249 (Standard Rate)
Airfare	Average cost to and from Phoenix Sky Harbor International Airport	\$250 - \$750
Hotel	Estimated costs for 2 nights including tax	\$550 (Discounted Rate)
Transportation Costs	Ground transportation service average costs to and from hotel	\$20 - \$40
Miscellaneous Food	Additional meals on travel days	\$60-\$80
	TOTAL	\$1,129-\$1,669

2024 USFNdustry Forum Hotel

Sheraton Phoenix Downtown

340 North 3rd Street Phoenix, AZ 85004

Discounted Rate: \$239/nightly (plus tax)
Discount Rate Deadline: Reserve by May 11



Sample Justification Letter

You can use this draft letter to help gain approval to attend the 2024 USFNdustry Forum June 11-13, 2024 in Phoenix, AZ. Please customize this sample for your specific needs. Simply copy and paste the content below into your own document or download this letter in Word here.

Dear [Supervisor's Name]:

I am requesting approval to travel and/or be out of the office June 11-13, 2024, for the USFNdustry Forum in Phoenix, AZ. The event includes 5 general sessions, 22 breakout sessions, several networking opportunities, and meals throughout the three days, all of which are included in my registration rate of \$249. USFN members help offset the cost for servicers to attend with a registration rate of \$1,999. Plus, if I register for this conference early, we can send another team member for free with USFN's 2-for-1 Servicer Offer.

IF TRAVELING TO PHOENIX, AZ:

The total anticipated cost for me to attend this event is approximately \$1,300, which includes a reduced mortgage servicer registration rate of \$249; \$450 estimated airfare; ground transportation to/from hotel of \$25 each way; and a two-night stay at the host hotel at a reduced nightly rate of \$239. The registration rate includes all conference meals: two breakfasts, two lunches, three breaks, a welcome dinner, entertainment, and community service project, and a networking dinner event at an Arizona Diamondbacks game.

IF LOCAL TO PHOENIX, AZ:

The total anticipated cost for me to attend this event is \$800, which includes the reduced mortgage servicer registration fee of \$249, and a two-night stay at the host hotel at a reduced nightly rate of \$239. The registration rate includes all conference meals: two breakfasts, two lunches, three breaks, a welcome dinner, entertainment, and community service project, and a networking dinner event at an Arizona Diamondbacks game.

USFNdustry Forum is the industry's go-to forum for exchanging ideas and views on issues facing the mortgage servicing industry today. This conference offers a mix of general sessions and breakout sessions, for high-level review of current default issues, in-depth discussion of solutions, and face-to-face time with industry peers, law firms, and other servicers. Content leaders are knowledgeable in a range of topics, including bankruptcy, diversity/inclusion/equity, foreclosure, REO/eviction, legal and operations, and more, and deliver high-quality, engaging sessions fueled by hot topics, industry trends, state updates and participant questions. Moreover, 20 scheduled meals, breaks and other social events provide valuable opportunities to network and build peer relationships, while the First-Time Attendees Orientation helps ensure new participants are welcome and informed.

I look forward to attending this event and returning with a refreshed outlook on the issues facing our industry and bottom line. After the event, I will share with you and my team some of the educational takeaways and best practices.

Sincerely,

Signature Block