

## USFN MEMBER SPEAKER AGREEMENT

1. I will review and address any title, topics, description, and outline as prepared by USFN. At USFN's request, I will help draft and finalize any such materials not previously developed by the planning team.
2. I understand that to provide the participants with PowerPoint presentations and/or handouts for the session, as well as to comply with CLE guidelines and application timelines (as applicable), I will need to comply with the submission deadlines provided to me. This includes, but is not limited to, assembling a single, cohesive PowerPoint presentation utilizing the USFN-branded template.
3. During my presentation, I will not engage in any type of promotional marketing or selling of any product or service.
4. I agree to notify USFN's education director immediately if an emergency should prevent me from meeting my obligation as a speaker. Additionally, if I am no longer employed by a USFN member, my speaking engagement will be cancelled and reassigned by the planning team.
5. I agree that USFN shall own the copyright in and to the presentation; however, I will retain a perpetual, irrevocable, worldwide, unlimited, and nonexclusive license to use, reproduce, or distribute any part of the presentation I created or co-created.
6. To the best of my knowledge, my presentation does not violate any proprietary or personal rights of others (including any copyright or privacy rights), is factually accurate, and contains nothing libelous or otherwise unlawful.
7. My presentation is my own original work, I have the authority to enter into this Speaker Agreement, and I have either obtained all necessary permissions or licenses from any persons or organizations whose material is included or used in my presentation, or I am otherwise authorized by law to use that material.
8. I understand that it's my responsibility to maintain an accurate and up to date USFN Speaker Resource Group profile. Moreover, I also authorize USFN to use my name, likeness, photograph, and biographical data in connection with the use and promotion of the program and my presentation.
9. I understand that as a USFN member, I must register and pay for a conference registration and any eligible CLE; book overnight accommodations at the host hotel prior to the cutoff date; and manage and pay for any associated travel costs (e.g., flight, ground transportation, and meals).